WAS: EA32.2:M319/996

Manual for the Issuance of Sporting, Hunting, Fishing & Trapping Licenses for 1996

Attention License Vendors!

If you've never read this manual before — we *strongly* recommend that you do so prior to issuing any licenses — many changes have taken place this year, including fee increases.

All the information you need is contained in this manual.

Commonwealth of Massachusetts

Division of Fisheries & Wildlife

100 Cambridge Street, Room 1902, Boston, Massachusetts 02202

An Agency of the Department of Fisheries, Wildlife & Environmental Law Enforcement

Publication No.
Approved by: Philmore Anderson III, State Purchasing Agent

-FOREWORD-

(or, "**Why YOU should read this entire booklet**")

The year 1996 is one of many major changes in the license program. For the first time in well over a decade, the Division of Fisheries and Wildlife has raised the prices of most license classes. In addition, we have eliminated some classes while adding some new classes as well. Regardless of how long you have been selling licenses, we strongly urge you to read this manual from cover to cover. **IT IS NEW!**

Regard 1996 as the very first year you have been issuing licenses because this year's license program is very different.

Nancy Limosani and I have spent countless hours revamping this manual to make it more user-friendly than ever before, with Nancy doing the technical editing and me doing copy editing and layout. Among the changes we instituted are the elimination of much of the "legalese" dialect which once found its way to these pages. We attempted to make every section more readable - in some cases just by inserting the word "the" where it should have appeared all along! You now will find yourself reading actual sentences instead of unconnected phrases. And I got rid of most of the passive constructions which make it sound as though things somehow do themselves. We hope this helps to make this manual more concise and we are confident that it will eliminate most of the questions which were the result of ambiguous phrasing in the past.

We cannot overemphasize the importance of reading this instruction manual until you are comfortable with all phases of selling licenses and stamps and submitting your monthly remittance. Please refer to it whenever questions or problems arise. In this manual you will find the answers to **all** your issuance questions. We suggest you read it **prior to** issuing your first license. If you cannot find the information you need, quickly refer to the back of the manual where you will find the appropriate contact person(s) and phone number(s). You can contact us any weekday (except holidays) 8 AM - 4:30 PM for assistance. Thank you! - **Dan McGuiness,**
License Program Coordinator.

NOTE: LEARN THE **NEW** FEE SCHEDULE ON PAGE 27!!!!

ABSTRACTS: Agents must issue one copy of the Abstracts of the Fish & Wildlife Laws of Massachusetts with each license sold. Please be sure that every license purchaser receives **one and only one** abstract per license purchased. Abstracts are fairly expensive to print and we can only print them once per year, so their supply is limited. The allotment of abstracts you received with your licenses is based upon issuing **one** abstract **per license or stamp sold.**

SUPPLIES: If you are running low on licenses, stamps or remittance forms, either write or phone the Division of Fisheries & Wildlife, Leverett Saltonstall Building, 100 Cambridge Street, Boston, MA 02202 (617)727-3151. Because we have printed enough abstracts to ensure that there are enough to accompany each license printed, you will automatically receive more abstracts whenever you order more license or stamps.

WILDLANDS CONSERVATION STAMP: State Law dictates that no one may hunt, fish or trap in Massachusetts without first having obtained a Wildlands Conservation Stamp for that year. The revenue received from the sales of these stamps, by State law, **"may only be used for the acquisition and maintenance of wildlands which shall forever remain open to hunting, fishing and trapping".**

Parties wishing to purchase the **Collector's Edition** stamp should be referred to any Division of Fisheries & Wildlife (DFW) District office or the Boston or Westboro office.

NEW AGENTS: Each year new agents, without preliminary help, advice or training, are authorized to issue licenses (although we do try to provide training seminars for large vendors). Also, common questions continue to arise. The purpose of this section is to address these problems. To circumvent the "trial & error" method, particularly for new agents, the following is a listing of a few basic instructions which should be helpful:

1. License form:

   A. The Fishing/Trapping license book is condensed into a three (3) panel form with no deer tag to detach and destroy!!! Panel 3 is the "Massachusetts Wildlife" subscription order blank and information about Wildlands Stamp art prints. This is merely for the applicant's convenience and there is no need to concern yourself with this panel. Simply leave it attached to the license and issue it with the duplicate certificate. DO NOT accept these or the monies in payment of same. Instruct applicants to forward them, with payment, to the address shown at the

bottom of that panel.

There is a check-off box for the Wildlands Conservation Stamp on the front of the license, with the stamp imprint on the reverse side of the first panel. The stamp fee ($5) is to be charged with all FIRST resident licenses and ALL non-resident licenses issued in licensee's name for that calendar year regardless of whether or not the applicant has held a license in a previous calendar year. (See figs. 1 & 2 on pages preceding Table of Contents).

B. The Hunting/Sporting license book is a five (5) panel form, with panel 3 being the deer harvest tag and 4 & 5 being the Antlerless Deer and Turkey hunting permit application panels respectively. The only time you would have to concern yourself with these panels would be when issuing a class **H6** or **H7** license in which case you must **detach and destroy** these three panels!!! This license also has the check-off box and imprint for the Wildlands Conservation Stamp. As with the Fishing/Trapping licenses, the stamp fee must be charged with all FIRST resident licenses and ALL non-resident licenses issued in the licensee's name for that calendar year, regardless of whether or not the applicant has held a license in a previous calendar year (See figs. 3 & 4). All other hunting and sporting license classes do receive these panels.

C. The duplicate certificate copy (part 2) contains all the information from the original license, enabling the sportsman to go to any licensing agent in order to obtain a duplicate license if the original license is lost or stolen. Also, any agent may issue a duplicate license regardless of where the original license was purchased. **Please note:** On the Hunting/Sporting license form, (part 2) the "Duplicate Certificate" also contains the "Massachusetts Wildlife" subscription blank and information about Wildlands Stamp art prints.. This is only for the applicant's convenience and there is no need to concern yourself with this form. Simply give it to the applicant with the license. DO NOT accept these or money in payment of them. Applicants should be instructed to follow the instructions on the bottom of that panel.

2. When issuing a license, be sure to apply enough pressure so that the information is carried clearly through all carbons to the fourth copy.

3. We advise vendors to remove the carbons after issuing each license to reduce the transfer of carbon residue.

4. As each license is issued, the original and duplicate certificate (parts 1 & 2) are detached and given to the purchaser. Part 3 SHOULD **NOT** BE REMOVED FROM THE

LICENSE BOOK UNDER ANY CIRCUMSTANCES. This particular copy is the permanent record of issuance to be sent intact at the close of the year to the Division of Fisheries & Wildlife office in Westboro for audit.

5. We recommend that you wrap an elastic band around the front cover of your license book, and as licenses are sold, part 3 can be flipped over and slid under the elastic so that you can open the book conveniently to the next license to be issued.

6. As emphasized in section 4 (above), all license books must be returned at the end of the calendar year. The State Auditor's Office has mandated that this requirement also is applicable to used (totally empty), partially used or unused Archery, Primitive Firearms and Waterfowl stamp books.

7. With regard to accounting for the sales of various stamps, since only the books are numbered (and not the individual stamps), we suggest you list the name of the purchaser, number of stamps purchased and the date of purchase on the back cover of the stamp book. When you make a deposit, make the notation "Deposited (Date)" below the last sale and draw a "cut-off" line. Although you are free to use any system, we suggest that you try this easy system first. You MUST achieve total accountability. **NOTE**: Any person wishing to make a bulk purchase of stamps MUST be referred to Tammy or Mary at the Boston office. Your allotment is based upon a projection of the number of books needed by the hunter, not the collector.

8. Reciprocal (**F4** and **H3**) Paraplegic licenses are free for residents of Maine, New Hampshire, Vermont and Connecticut, and may be issued by license agents or by mail through the Boston office. Applicant must show a paraplegic license from his state of residence. Agents should write original license number in FID/AGP box.

Once again, if you have questions about license issuance and cannot find the answer in this manual, please phone: (Mon-Fri. 8 AM - 4:30 PM except holidays)

Revenues/Allotment
Nancy A. Limosani
Revenue Program Coordinator
(617) 727-3151 Ext 117

Distribution/Issuance
Dan McGuiness
License Program Coordinator
(508) 792-7270 Ext 110

FOR ADDITIONAL AGENCY CONTACTS SEE LAST PAGE.

PLEASE DO NOT HESITATE TO CALL.

Figure 1 & 2

The revenue ($5) obtained from the sale of the Wildlands Stamp imprinted on this license must, by law, be used "for the acquisition of wildlands which shall forever be open to hunting, fishing and trapping."

Wayne F. MacCallum

Director

DIVISION OF FISHERIES AND WILDLIFE

LICENSES AND STAMPS

CLASS	TYPE	FEE A*	FEE B**
F1	RESIDENT CITIZEN/ALIEN FISHING	$ 22.50	$ 27.50
F2	RESIDENT CITIZEN MINOR FISHING, AGE 15-17	$ 6.50	$ 11.50
F3	RESIDENT CITIZEN FISHING, AGE 65-69	$ 11.25	$ 16.25
F4	RESIDENT CITIZEN FISHING (AGE 70 OR OVER, OR PARAPLEGIC, BLIND OR MENTALLY RETARDED)	FREE	FREE
F6	NON-RESIDENT CITIZEN/ALIEN FISHING		$ 37.50
F7	NON-RESIDENT CITIZEN/ALIEN FISHING (3 DAY)		$ 23.50
F8	RESIDENT CITIZEN/ALIEN FISHING (3 DAY)	$ 7.50	$ 12.50
T1	RESIDENT CITIZEN TRAPPING	$ 30.50	$ 35.50
T2	RESIDENT CITIZEN MINOR TRAPPING, AGE 12-17	$ 6.50	$ 11.50
T3	RESIDENT CITIZEN TRAPPING, AGE 65-69	$ 15.25	$ 20.25
DF	DUPLICATE FISHING	$ 2.00	
DT	DUPLICATE TRAPPING	$ 2.00	
W1	WILDLANDS STAMP - RESIDENT	$ 5.00	
W2	WILDLANDS STAMP - NON-RESIDENT	$ 5.00	
W3	WILDLANDS STAMP - COLLECTOR'S EDITION	$ 5.00	

* Fee for second resident license, free license, duplicate license, and stamps. Please note: One stamp per year required for residents. Non-residents must purchase stamp for each license.

** Fee for first resident license and all non-resident licenses. Cost includes a $5.00 fee for the Wildlands Conservation Stamp.

Yes, please send me ____ full color Collectors' Edition 1996 Wildlands Conservation stamps as seen above at $5.00 per stamp. Return this panel with check or money order and self-addressed, stamped envelope to:

DIV. OF FISH & WILDLIFE/LAND STAMP
DIVISION OF FISHERIES & WILDLIFE
FIELD HEADQUARTERS
WESTBORO, MA 01581

For special Art Print information phone 1-800-234-1756

FT-96

IMPORTANT: READ REVERSE SIDE

000192

COMMONWEALTH OF MASSACHUSETTS
DIVISION OF FISHERIES AND WILDLIFE

1996

NAME _____ YES | NO

ADDRESS _____ U.S. CITIZEN

CITY _____ STATE ____ ZIP _____ M | F

VALID FROM _____ TO _____ SEX

EYES | HAIR | HEIGHT | WEIGHT | DATE OF BIRTH MO. DAY YEAR

TELEPHONE | BIRTHPLACE

DATE, TIME ISSUED | CITY, TOWN WHERE ISSUED

LICENSE AGENT NAME

FEE PAID | LICENSE CLASS | ORIGINAL LICENSE NO. | CLASS

I hereby certify, **under penalty of perjury**, that the data and statements made on this license are true, and that I paid the above fee, and that I have not been prohibited by any legal decision resulting from a violation of Chapter 131 or any provisions thereof, from holding a license of the class specified hereon during the period this license is valid. **License expires 12/31/96 unless otherwise noted.**

1 2 3 MINOR

NOT VALID UNTIL SIGNED

LAND STAMP SOLD YES | NO

YES, I want a behind-the-scenes look at our fish and wildlife from the Berkshires to the coast! Please enter my subscription to MASSACHUSETTS WILDLIFE Magazine today!

____ one year - $6 (4 issues) ____ two years - $10 (8 issues)

____ check or money order enclosed ____ bill me

Name _____

Street _____

City/State/Zip _____

Make payable to: Mass. Wildlife
MDFW Field Hqtrs.
Westboro, MA 01581

Code FT-96

IMPORTANT: READ REVERSE SIDE

Figure 3 & 4

The revenue ($5) obtained from the sale of the Wildlands Stamp imprinted on this license must, by law, be used "for the acquisition of wildlands which shall forever be open to hunting, fishing and trapping."

Wayne F. MacCallum

Director

DIVISION OF FISHERIES AND WILDLIFE

LICENSES AND STAMPS

CLASS	TYPE	FEE A*	FEE B**
H1	RESIDENT CITIZEN HUNTING	$ 22.50	$ 27.50
H2	RESIDENT CITIZEN HUNTING, AGE 65-69	$ 11.25	$ 16.25
H3	RESIDENT CITIZEN HUNTING, PARAPLEGIC	FREE	FREE
H4	RESIDENT ALIEN HUNTING	$ 22.50	$ 27.50
H5	NON-RESIDENT CITIZEN/ALIEN HUNTING, BIG GAME		$ 99.50
H6	NON-RESIDENT CITIZEN/ALIEN HUNTING, SMALL GAME		$ 65.50
H7	NON-RESIDENT CITIZEN/ALIEN COMMERCIAL PRESERVE (3 DAY)		$ 24.50
H8	RESIDENT CITIZEN MINOR HUNTING, AGE 15-17	$ 6.50	$ 11.50
S1	RESIDENT CITIZEN SPORTING	$ 40.00	$ 45.00
S2	RESIDENT CITIZEN SPORTING, AGE 65-69	$ 20.00	$ 25.00
S3	RESIDENT CITIZEN SPORTING, AGE 70 OR OVER	FREE	FREE
DH	DUPLICATE HUNTING	$ 2.00	
DS	DUPLICATE SPORTING	$ 2.00	
M1	ARCHERY STAMP	$ 5.10	
M2	WATERFOWL STAMP	$ 5.00	
M3	PRIMITIVE FIREARMS STAMP	$ 5.10	
W1	WILDLANDS STAMP - RESIDENT	$ 5.00	
W2	WILDLANDS STAMP - NON-RESIDENT	$ 5.00	
W3	WILDLANDS STAMP - COLLECTOR'S EDITION	$ 5.00	

* Fee for second resident license, free license, duplicate license, and stamps. Please note: One stamp per year required for residents. Non-residents must purchase stamp for each license.

** Fee for first resident license and all non-resident licenses. Cost includes a $5.00 fee for the Wildlands Conservation Stamp.

000191

COMMONWEALTH OF MASSACHUSETTS
DIVISION OF FISHERIES AND WILDLIFE

1996

NAME _____ YES | NO

ADDRESS _____ U.S. CITIZEN

CITY _____ STATE ____ ZIP _____ M | F

VALID FROM _____ TO _____ SEX

EYES	HAIR	HEIGHT	WEIGHT	DATE OF BIRTH MO.	DAY	YEAR

TELEPHONE | BIRTHPLACE

DATE, TIME ISSUED | CITY, TOWN WHERE ISSUED

LICENSE AGENT NAME _____ F.I.D. / A.G.P. #

FEE PAID | LICENSE CLASS | ORIGINAL LICENSE NO. | CLASS

I hereby certify, under penalty of perjury, that the data and statements made on this license are true, and that I paid the above fee, and that I have not been prohibited by any legal decision resulting from a violation of Chapter 131 or any provisions thereof, from holding a license of the class specified hereon during the period this license is valid. License expires 12/31/96 unless otherwise noted.

1 2 3 MINOR

NOT VALID UNTIL SIGNED _____

LAND STAMP SOLD YES | NO

MASSACHUSETTS
DEER 1996 TAG

Upon killing deer fill out below; separate at perforation, and immediately affix to deer.

NAME _____

ADDRESS _____
STREET CITY/TOWN

DATE DEER KILLED _____

TOWN WHERE KILLED _____

DEER MUST BE TAKEN TO AN OFFICIAL DEER CHECKING STATION WITHIN 24 HOURS AFTER KILLING. THE OFFICIAL DIVISION TAG SHALL REMAIN AFFIXED TO THE DEER UNTIL THE ANIMAL IS CUT UP OR OTHERWISE PREPARED FOR FOOD PURPOSES OR FOR TANNING OR MOUNTING BY A TAXIDERMIST.

VOID IF DETACHED BEFORE KILLING DEER

DESTROY ALL TAGS FOR CLASSES H6, H7

Only one (1) application may be submitted per license holder.

INSTRUCTIONS FOR FILLING OUT APPLICATION

PRINT in your NAME and MAILING ADDRESS.
Select the zone in which you wish to hunt.

Mail to: DEER PERMIT
Division of Fisheries and Wildlife
Field Headquarters
Westboro, MA 01581

Applications must be postmarked on or before August 15, 1996

INSTRUCTIONS FOR FILLING OUT APPLICATION

PRINT in your NAME and MAILING ADDRESS.

THIS ONE APPLICATION is good for BOTH SPRING AND FALL SEASONS

SPRING HUNTING: You may choose only one hunting period. Be sure that you have correctly indicated the period that you want. If you do not receive your first choice of dates, you will automatically be given a chance for an alternate spring hunting period, provided that all permits for that period have not already been issued. Applications must be postmarked no later than March 25, 1996. Permittees will receive a validated permit by mail after April 1, 1996.

FALL HUNTING: The dates for the 1996 fall season are November 11-16. You do not need to check a box to qualify for the fall season but you must send in this application form. Applications must be postmarked no later than September 30, 1996. Permittees who did not receive a combination spring/fall permit will receive a validated permit by mail after October 7, 1996.

Return this form with check or money order for $5.00 to "Turkey Permit, Mass. Division of Fisheries and Wildlife, Field Headquarters, Westboro, MA 01581". One permit and one fee will cover both seasons.

COMMONWEALTH OF MASSACHUSETTS
DIVISION OF FISHERIES AND WILDLIFE
1996 ANTLERLESS DEER PERMIT APPLICATION

Type or Print

Name _____

Mail Address _____

City of Town _____

State _____ Zip _____

ZONE CHOICE
CHECK ONLY ONE

SEE DEER HUNTING ZONES MAP IN ABSTRACTS FOR LOCATIONS

ZONE 01. ☐	ZONE 4S. ☐	ZONE 08. ☐	ZONE 12. ☐
ZONE 02. ☐	ZONE 05. ☐	ZONE 09. ☐	ZONE 13. ☐
ZONE 03. ☐	ZONE 06. ☐	ZONE 10. ☐	ZONE 14. ☐
ZONE 4N. ☐	ZONE 07. ☐	ZONE 11. ☐	

PLEASE READ REVERSE SIDE BEFORE COMPLETING APPLICATION.

DIVISION OF FISHERIES AND WILDLIFE
1996 MASS. TURKEY PERMIT APPLICATION

Type or Print

Name _____

Mail Address _____

Town _____ State ____ Zip _____

SPRING HUNTING PERIOD — CHECK ONLY ONE CHOICE.

MAY 6 - 11 ☐ MAY 13 - 25 ☐

PLEASE READ REVERSE SIDE BEFORE COMPLETING APPLICATION.

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THIS PAGE IS FOR YOUR NOTES:

- DEFINITIONS -

Adult: As of January 01, 1974, all references to the word "adult" found in this manual will mean any person who has reached the age of 18.

Age: The words, "15 years of age or over" & "over 70" mean a person who has reached his 15th or 70th birthday at the time of purchase. A person is under 15 until his 15th birthday and a person is under 70 until his 70th birthday.

Agent/Vendor: Any city or town clerk or any person duly authorized by the Director to issue licenses at their place of business located inside or outside the Commonwealth.

Alien: An applicant who is not a citizen of the United States.

Division: Refers to the Massachusetts Division of Fisheries and Wildlife (DFW).

F.I.D.: A firearms identification card, the possession of which is required for use or transporting of any firearm or ammunition.

Minor: An applicant who has not reached his 18th birthday.

Non-Resident Alien: A citizen of the United States who has not resided within the Commonwealth at least the six (6) consecutive months **immediately prior to** date of application.

Resident Citizen: A citizen of the United States who has resided within the Commonwealth of Massachusetts for at least the six (6) consecutive months immediately prior to the date of application. A person may not be a resident of two states simultaneously.

Vendor: See Agent/Vendor, above.

GENERAL AND SPECIFIC INSTRUCTIONS FOR ISSUING SPORTING, HUNTING, FISHING AND TRAPPING LICENSES: Laws and Policies Regarding the Sale and Issuance of Licenses:

1. No agent will back-date any licenses.

2. No agent will allow any applicant to complete his/her own license.

3. Agents will issue alien hunting licenses.

4. Agents may request proof of residency (i.e. Driver's License) prior to the issuance of any resident license.

5. Agents are not authorized to issue refunds for licenses without prior approval from the Boston office.

6. Agents will not exchange one class of license for another.

7. Agents will, on the first Monday of every month*, pay to the Director, all monies received by them for licenses and stamps issued during the preceding month, except those fees (if any) which they are authorized to retain.

*since this is not always possible or practical, the Division gives vendors whose accounts are in good standing, a grace period of up to fifteen (15) days.

In addition to the many changes to the license classes and fees, we have completely restructured the monthly license sales report forms (see figure 5). We have attempted to simplify the form so that it will fit on standard 8 1/2 x 11" pads. All license agents must complete and submit these reports in duplicate each month to the DFW Boston Office. IN THE EVENT NO SALES ARE MADE DURING THE MONTH, AGENTS **MUST** SUBMIT MONTHLY REMITTANCE FORMS (IN DUPLICATE) STATING THIS FACT.

NOTE: Agents working with Lotus or QuatroPro may send a blank, formatted disk in either 5 1/4" or 3 1/2" format to The Boston DFW Office at 100 Cambridge Street, Boston, MA 02202 and we will copy our Automated Reporting Form program onto it and return it to you. Agents may use this program in lieu of the printed remittance forms provided.

PROCEDURES: Fill in all information completely and legibly, including your vendor number, name and month reporting. Include serial numbers of all licenses used

(including voids), total voids, total issued in each class, the gross revenues collected and net values, then total each column. Be sure to sign **both** copies of the form and mail the forms, license cards and check or money order payable to: Commonwealth of MA to: **Division of Fisheries & Wildlife, 100 Cambridge Street, Room 1902, Boston,MA 02202.**

8. Agents will, "within 30 days next succeeding January first in each year, return to the Director all licenses and stamp books received during the year preceding including all stubs, voids, used and unused licenses and stamp books." However, in an effort to reduce (your) mailing costs, Divison personnel or U.P.S. will attempt to pick up all of these records within the first three months of the next calendar year. If unsuccessful, returns will then become the responsibility of the agent.

9. Agents must issue licenses and submit remittances in consecutive license number order.

10. Agents are responsible for collecting the correct fees for licenses issued. At no time is the agent permitted to change the fee prescribed by law or charge a so-called "handling/processing fee". Fees may not be retained by other authorized agents whose place of business is located within the Commonwealth.

11. At no time is the agent permitted to deviate from the definition established by law applicable to those persons eligible for Class 53, F4, & H3 (free) licenses.

12. A resident citizen is not required to show a firearms identification card in order to obtain a hunting or sporting license. The resident citizen who wishes to bowhunt only is not required to have an F.I.D. card. However, it is the responsiblity of any resident citizen to have on his/her person whenever carrying or transporting any firearm or ammunition for any purpose, a Firearms Identification Card or valid License To Carry a firearm.

13. Agents will charge a $5.00 fee for the Wildlands Conservation Stamp which is imprinted on the license and check off the "YES" box on all first resident licenses (in applicant's name) for that calendar year and all non-resident licenses.

14. Agents will not accept "Mass. Wildlife" subscriptions or monies in payment thereof. Instruct applicant to mail them to: Mass. Wildlife, MDFW Field Headquarters, Westboro, MA 01581.

Commonwealth of Massachusetts

Division of Fisheries & Wildlife

Monthly License Sales Report

VendorNo.: _____

City / Town / Store Name: _____

Month Reporting: _____ , 1996

License Class Issued	Fees	City Town Fee	Voids	Total	Gross	Fees	Net
F1 RESIDENT FISHING	$22.50	.50					
F2 RESIDENT FISHING MINOR	$ 6.50	.50					
F3 RESIDENT FISHING 65-69	$11.25	.50					
F4 RESIDENT FISHING HANDICAPPED	$ 0.00	NONE					
F6 NON-RESIDENT FISHING	$32.50	.50					
F7 NON-RESIDENT FISHING 3-DAY	$18.50	.50					
F8 RESIDENT FISHING 3-DAY	$ 7.50	.50					
T1 RESIDENT TRAPPING	$30.50	.50					
T2 RESIDENT TRAPPING MINOR	$ 6.50	.50					
T3 RESIDENT TRAPPING, AGE 65-69	$15.25	.50					
DF DUPLICATE FISHING	$ 2.00	NONE					
DT DUPLICATE TRAPPING	$ 2.00	NONE					
H1 RESIDENT CITIZEN HUNTING	$22.50	.50					
H2 RESIDENT HUNTING 65-69	$11.25	.50					
H3 RESIDENT HUNTING PARAPLEGIC	$ 0.00	NONE					
H4 RESIDENT ALIEN HUNTING	$22.50	.50					
H5 NON-RESIDENT HUNTING, BIG GAME	$94.50	.50					
H6 NON-RESIDENT HUNTING, SMALL GAME	$60.50	.50					
H7 NON-RESIDENT HUNTING, COM.SHG.PR.	$19.50	.50					
H8 RESIDENT CITIZEN MINOR HUNTING	$ 6.50	.50					
S1 RESIDENT SPORTING	$40.00	.50					
S2 RESIDENT SPORTING 65-69	$20.00	.50					
S3 RESIDENT CITIZEN SPTNG. OVER 70	$ 0.00	NONE					
DH DUPLICATE HUNTING	$ 2.00	NONE					
DS DUPLICATE SPORTING	$ 2.00	NONE					
M1 ARCHERY STAMP	$ 5.10	.10					
M2 WATERFOWL STAMP	$ 5.00	.25					
M3 PRIMITIVE FIREARMS STAMP	$ 5.10	.10					
W1 WILD. CONSER. STAMP(Resident)	$ 5.00	NONE					
W2 WILD. CONSER. STAMP(Nonresident)	$ 5.00	NONE					
TOTALS							

Fishing/Trapping Serial Numbers (Inclusive) From: _____ To: _____

Void License Serial Numbers: _____

Hunting/Sporting Serial Numbers (Inclusive) From: _____ To: _____

Void License Serial Numbers: _____

I certify that the above is a true statement of all licenses issued. _____

Authorized Signature (Clerk or Agent)

For F&W Use Only:

Received: _____

By: _____

Figure 5

4

When a License is Needed - Not Needed

A. Necessity for License:

1. It is unlawful at any time or place in this state, for any person 15 years of age or older, to hunt, pursue, or kill with a gun, bow and arrow or other means or device, any animal, or to angle for fish in any inland waters, without having procured a license to do so.

2. It is unlawful at any time or place in this state for any person 12 years of age or older to trap any animal without first having procured a license to do so.

B. License not required:

1. No license is required of a person under 15 years of age to fish in inland waters or for a person between the ages of 12 and 14 inclusive, to hunt, provided, in the case of the latter, that the person is accompanied by a duly licensed adult, and only one firearm or bow shall be used in such hunting, and they shall not exceed the bag limit established for one person. Not more than one such minor shall accompany one adult.

2. No license is required of any legal resident or any member of his immediate family 15 years of age or older to hunt on land owned or leased by him, or for any such resident or any such member of his family to trap on such land, or to fish in inland waters surrounded by such land **if** he is or they are actually domiciled thereon and such land is used principally for agricultural purposes.

License Forms - Description

(1) There are two separate forms:

Fishing/Trapping licenses are on light violet colored pads. The licenses are only two panels long, which means there is no deer tag to remove.

Hunting/Sporting licenses are five panels long and are green in color this year. The five panels consist of the two which the sales outlets must complete, the deer tag and the two permit applications. You do not need to do anything with panels 3 thru 5 other than to leave them attached and give them to the customer.

There are only two instances which require you to detach the deer tag and permit applications and most of you will never sell licenses in these categories. They are H6 - Non-Resident Citizen/Alien Small Game License and H7- Non-Resident/Alien Commercial Shooting Preserve (3-day) Licenses. When issuing either, **detach and destroy** those panels. It may seem cumbersome dealing with two forms instead of one, but sales agents will find it convenient to not detach tags, and the color coding is a major benefit for law enforcement personnel.

(2) Permit application tags are attached to the hunting/sporting license:

Application forms for the 1996 antlerless deer permit and the 1996 turkey hunting permit are attached to the hunting/sporting license. This is a convenience to the sportsman who receives everything at once when he or she buys a license. It also eliminates impatient customers at your store or office who want to know when these items will be available.

(3) The duplicate form is a separate slip which contains complete information and can be honored at any sales outlet.

The 1996 duplicate tag on both license forms contains all the personal information found on the first panel of part one. Filling out the duplicate slip entails no extra effort as the information will pass through to the second part of the license form via the attached carbon. When you sell a license, tear off the first onion-skin copy (part 2) and give it to the purchaser. This is the duplicate slip. If a sportsman comes in with a duplicate slip and an affidavit affirming how he/she lost the license, all of the information you need will already be there. There will be no need to verify the infor-

mation on the license and no need for the sportsman to return to the original point of purchase. You should, however, confirm the applicant's identification (driver's license or license to carry a handgun) prior to issuing the duplicate license.

Please honor requests for replacement licenses as they come in. You will find this service appreciated by those who need to use it. However, if the purchaser does not have the duplicate slip, he must return to the original point of purchase or contact the Boston office at (617) 727-3151.

(4) The license forms each consist of four parts.

(1) The license
(2) The duplicate form (onion skin)
(3) The clerk's copy (onion skin)
(4) The remittance copy

When you write you are making four copies - Please use a hard surface, a ball point pen and **BEAR DOWN HARD**.

Issuing Licenses

PLEASE NOTE: Under Chapter 131, section 12, M.G.L., all city and town clerks are **REQUIRED** to sell fishing, trapping, hunting and sporting licenses and stamps **during all normal business hours**.

A. Steps in Issuing:

1. Be sure you are using the correct license form.

2. Make sure that you print plainly using a clear-writing ball point pen and that you use sufficient pressure so that the carbon copies will be legible.

3. Fill in all the information requested including the full name, complete **residential** address (**do not accept a Post Office box**), sex, citizenship, date of birth, birthplace, color of eyes, color of hair, weight, height, date and time issued, and check the appropriate license type box on panel 1. Under no circumstances may an agent pre-date or post-date a license. Fill in the fee paid for the license in the box provided and have the licensee sign the license. Phone number is voluntary and only indicates the licensee is willing to participate in a Division phone survey, should one occur; the number is not for public disclosure.

4. The issuing agent must write the license class in the (license class) block on the license.

Use the alpha-numeric code for each license class such as: F1, S2 etc. The license class and fee blocks on the license have a special mask to detect any attempt to alter. Write clearly and do not attempt to erase - this will VOID the license.

5. Licenses may be purchased in person, by mail, or by a designee of the applicant in which case the license is not valid until signed by the licensee. Agents may issue the license without the signature filled in, but should advise the designee that this must be signed to validate the license. The license should be signed only by the licensee.

6. The agent or authorized person issuing the license must also sign the license.

7. Be sure to check the Wildlands Conservation Stamp "YES" box and charge the $5.00 fee on all first resident licenses issued in any person's name for that calendar year (excepting free or duplicate licenses) and all non-resident licenses.

8. Upon recording license information in full, the agent must detach the license and attached tags (if applicable) from the book. **Exception:** in the case of H6 or H7 non-resident licenses, you destroy panels 3 through 5 and give the remainder to the purchaser. Detach and give to the licensee or his designee, Part 2 (duplicate slip - onion skin). Part 3 (vendor record - onion skin) will remain permanently in the book and will serve as the agent's record of issuance until returned to the Division at the end of the calendar year. Agents must turn in Part 4 (remittance copy) with the monthly report.

9. If a mistake of any kind is made in filling out the license, the issuing agent must "void" the license and complete a new one (See "voids"). No erasures or crossouts of any kind are permitted.

B. Miscellaneous Issuing Instructions

1. License Agent's Record of Licenses Issued: Retain this until you return it to the Division the next January so that you/we may verify any discrepency in remittances, and to fill requests for duplicate licenses in cases where the licensee has lost both the license and the duplicate slip. (See "Duplicate licenses").

2. Retention of fees: Under Chapter 131, section 17, M.G.L., city and town clerks are authorized by law to retain a fee of fifty cents ($.50) for the issuance of all licenses except Wildlands Conservation Stamps and free or duplicate licenses. Clerks may retain a fee of ten cents ($.10) for each Archery and/or Primitive Firearms Stamp sold and twenty five cents ($.25) for each Mass. Waterfowl Stamp sold. Other license agents whose place of business is located within the Commonwealth, are not authorized to retain fees, nor are any agents authorized to charge a so-called "Handling/Processing" fee. **NOTE:** The Division receives occasional calls from "private-sector" sales agents regarding authorizing them to retain the same fees as city and

town clerks. Again this year, as this manual is being printed, there is a bill before the legislature which would increase the fee to city and town clerks and permit "private - sector" agents the option of adding a (regulated) fee to the cost of the license. Since this is a statutory provision, the Division of Fisheries and Wildlife is not authorized to make any change. However, the Division supports this pending legislation.

3. Duplicate licenses: Advise the licensee to retain the duplicate slip and keep it in a safe place, not in with the license. The licensee should provide this slip to any authorized agent in order to obtain a duplicate license for a fee of $2.00. If he/she does not have the duplicate slip, he/she may present the original license number to the agent where the original license was obtained, or contact Boston office. All applications for a duplicate license must be accompanied by an affidavit explaining the circumstances of said loss. **DO NOT CHARGE THE $5.00 FEE** for the Wildlands Conservation Stamp (see "Specific Instructions" for the issuance of duplicate licenses).

4. Voids: If a license is torn from a book and subsequently voided, provide a written statement on the back of the original copy of the license giving the reason for the void. You must return this with your monthly remittance to avoid being charged for it. All explanations must be written clearly and legibly. If you make a mistake of any kind in filling out the license, you must make it void. The words *"Voided - error"* must be written across the face of the original and appear in clear carbon on the copies. No erasures of any kind are permitted. Whenever it is necessary to void a license, return the voided original, duplicate certificate and remittance copy with the corresponding monthly remittance and list the respective number of the voided license on the designated line on the remittance sheet. (See "Monthly remittances").

5. Visible Display of License: As required by our rules and regulations, licenses must be "worn in a visible manner on outer clothing whenever fishing, hunting or trapping." Please inform each license buyer of this requirement.

6. Free Licenses: There are three classes of free licenses: **Class S3** (Sporting - includes trapping) for resident citizens 70 years of age and over; **Class F4** (fishing) for resident citizen paraplegics, blind, mentally retarded, or 70 and over; & **Class H3** (hunting) for resident citizen paraplegics. DO NOT CHARGE the $5.00 fee for the Wildlands Conservation Stamp. (See "Specific Instructions" regarding the qualifications for obtaining these licenses).

7. Sporting Licenses: It is the policy of the Division that a person who buys a fishing or hunting license cannot return such license and apply it as credit toward the purchase of the Sporting license (which permits both hunting & fishing). Also, the holder of a Class S3 (Resident Citizen sporting over 70) license should be informed that his license also permits trapping. No other sporting license permits trapping.

8. Resident Citizen Minors: Resident citizen minors under the age of 15 cannot obtain a fishing (Class F1 or F2), hunting (Class H1) or sporting (Class S1) license, nor can a minor

under 12 obtain a trapping (Class T2) license. Every application for a hunting or sporting license from a resident citizen minor, 15 to 17 years, inclusive, or for a trapping license from a resident citizen minor, 12 to 17, inclusive, must be in writing AND be accompanied by the written consent of a parent or guardian, which must be preserved for one year by the agent or until all materials are returned to the Division at the end of the calendar year.

In addition: every resident citizen minor who applies for a hunting or sporting license must comply with **one** of the following three requirements:

1. Provide a written statement that at all times when hunting or target shooting other than on a duly recognized range, said minor will be accompanied by a person 18 years of age or older; **or**

2. Provide evidence that said minor has held a license authorizing him to hunt in this state in a prior year (for 16 or 17 year olds) **or**

3. Show a certificate of competency from a Hunter Education course approved by the Division of Environmental Law Enforcement or an approved certificate from another state which was issued not more than 3 years prior to his 15th birthday.

   On the License panel, check block 1 , 2 or 3 to indicate under which conditions the minor's license was issued.

9. Non-resident Citizen Minor: Non-resident Citizen minors under the age of 15 cannot obtain a fishing, small game hunting, big game hunting, or three-day commercial shooting preserve hunting license. Every application for any of the above-mentioned hunting licenses from non-resident minors, 15 to 17 years, inclusive, must be in writing and be accompanied by the written consent of the applicant's parent or legal guardian, which must be preserved for one year or until returned to the Division at the end of the year. Also, each non-resident citizen minor who applies for a hunting license must comply with one of the three requirements as outlined in item 8.

   On the License panel, Check block 1 , 2 or 3 on license to indicate under which conditions the minor's license was issued.

10. Non-resident Military Personnel Stationed in Massachusetts: A non-resident citizen who is on active duty in the Armed Forces of the United States and is stationed in Massachusetts, upon presentation of a **green** active duty I.D. card, is entitled to a resident hunting, fishing, sporting or trapping license at the appropriate resident fee. A Red (Reserve/National Guard) or Buff or Blue card (retired) is not acceptable - charge the full non-resident fee.

11. Alien Licenses: Non-resident alien fishing licenses (Classes F6 & F7) must be procured once the alien reaches the age of 15. Resident alien hunting licenses (Class H4) and non- resident alien hunting licenses (Classes H5, H6 & H7) will be issued by agents **only** upon presentation of the applicant's alien gun permit. These permits are issued on a calendar year basis and agents must verify that the permit is **current** before issuing the license. A visual check of the permit is required and the gun permit number must be entered in the box labeled "FID/AGP" (Alien Gun Permit #); the gun permit is then returned to the alien. All aliens requesting information should be informed that they must obtain an alien gun permit to possess any firearm prior to being issued an alien hunting license. Permits are available from the Department of Public Safety, Hurley Building, Boston, MA*

* **EXCEPTION:** The resident or non-resident alien who wishes to purchase a license for bow hunting purposes only is not required to have a gun permit. However, the agent must print clearly the words "FOR BOW HUNTING ONLY" on the face of the hunting license in the area labeled "valid from.....to" as indicated on fig. 6, page 12.

Figure 6

000191

COMMONWEALTH OF MASSACHUSETTS
DIVISION OF FISHERIES AND WILDLIFE

1996

NAME _____ YES | NO

ADDRESS _____ U.S. CITIZEN

CITY _____ STATE ____ ZIP _____ M | F

VALID FROM TO SEX

EYES | HAIR | HEIGHT | WEIGHT | DATE OF BIRTH MO. DAY YEAR

TELEPHONE | BIRTHPLACE

DATE, TIME ISSUED | CITY, TOWN WHERE ISSUED

LICENSE AGENT NAME F.I.D. / A.G.P. #

FEE PAID | LICENSE CLASS | ORIGINAL LICENSE NO. CLASS

I hereby certify, under penalty of perjury, that the data and statements made on this license are true, and that I paid the above fee, and that I have not been prohibited by any legal decision resulting from a violation of Chapter 131 or any provisions thereof, from holding a license of the class specified hereon during the period this license is valid. **License expires 12/31/96 unless otherwise noted.**

1 2 3 MINOR

NOT VALID UNTIL SIGNED

LAND STAMP SOLD YES | NO

Insert Wording: "FOR BOW HUNTING ONLY".

MASSACHUSETTS
DEER 1996 TAG

Upon killing deer fill out below; separate at perforation, and immediately affix to deer.

NAME _____

ADDRESS _____
STREET CITY/TOWN

DATE DEER KILLED _____

TOWN WHERE KILLED _____

DEER MUST BE TAKEN TO AN OFFICIAL DEER CHECKING STATION WITHIN 24 HOURS AFTER KILLING. THE OFFICIAL DIVISION TAG SHALL REMAIN AFFIXED TO THE DEER UNTIL THE ANIMAL IS CUT UP OR OTHERWISE PREPARED FOR FOOD PURPOSES OR FOR TANNING OR MOUNTING BY A TAXIDERMIST.

VOID IF DETACHED BEFORE KILLING DEER

DESTROY ALL TAGS FOR CLASSES H6, H7

COMMONWEALTH OF MASSACHUSETTS
DIVISION OF FISHERIES AND WILDLIFE
1996 ANTLERLESS DEER PERMIT APPLICATION

Type or Print

Name _____

Mail Address _____

City of Town _____

State _____ Zip _____

ZONE CHOICE
CHECK ONLY ONE

SEE DEER HUNTING ZONES MAP IN ABSTRACTS FOR LOCATIONS

ZONE 01. ☐	ZONE 4S. ☐	ZONE 08. ☐	ZONE 12. ☐
ZONE 02. ☐	ZONE 05. ☐	ZONE 09. ☐	ZONE 13. ☐
ZONE 03. ☐	ZONE 06. ☐	ZONE 10. ☐	ZONE 14. ☐
ZONE 4N. ☐	ZONE 07. ☐	ZONE 11. ☐	

PLEASE READ REVERSE SIDE BEFORE COMPLETING APPLICATION.

DIVISION OF FISHERIES AND WIILDLIFE
1996 MASS. TURKEY PERMIT APPLICATION

Type or Print

Name _____

Mail Address _____

Town _____ State ____ Zip _____

SPRING HUNTING PERIOD CHECK ONLY ONE CHOICE.

MAY 6 - 11 ☐ MAY 13 - 25 ☐

PLEASE READ REVERSE SIDE BEFORE COMPLETING APPLICATION.

12. Abstracts of the Fish & Wildlife Laws: In addition to providing essential portions of the laws and regulations likely to be of the most interest to the majority of sportsmen, the 1996 Abstracts include a new map of the deer management zones needed to complete the antlerless deer permit application. They also include Environmental Law Enforcement contact points for the entire state and they contain information about the State's Freshwater Sportfishing Awards Program. The agent will issue with each license purchased, one and only one copy of the current Abstracts, a sufficient supply of which has been furnished.

13. Trapping Licenses: Trapping licenses (classes T1, T2 & T3) will be issued only to resident citizens. Resident aliens do not qualify for a trapping license until they secure their final naturalization papers and become eligible to trap. Non-resident citizens will be issued a trapping permit by the Permit Section of the Boston Fisheries & Wildlife office only. Non-resident aliens are not eligible for a trapping license until they have secured their final naturalization papers and then they are eligible for a non-resident citizen trapping permit issued by DFW - Boston Office only.

14. Special price licenses: Special price licenses include: Classes F3 (fishing) for resident citizens, age 65 - 69; H2 (hunting) for resident citizens, age 65 - 69; S2 (sporting) for resident citizens, age 65 - 69; and T3 (trapping) for resident citizens age 65 - 69 who have reached their 65th birthday to qualify. Proof of age is required.

15. Issuing following-year licenses in November and December: Licenses for the following year may be sold during the months of November and December; however, monthly remittances for November and December "must be computed and submitted separately from those of the year following - this includes the sale of stamps also". Please submit remittances on SEPARATE remittance forms.

IN THE EVENT NO SALES ARE MADE DURING THE MONTH, AGENTS **MUST** SUBMIT MONTHLY REMITTANCE FORMS (IN DUPLICATE) WITH THIS FACT INDICATED.

In making remittances, city and town clerks will deduct fifty cents ($.50) for each license sold, with the exceptions of duplicates, free licenses and Wildlands Conservation Stamps; ten cents ($.10) for each Archery and/or Primitive Firearm Stamp sold, and twenty-five cents ($.25) for each Mass. Waterfowl Stamp sold. Other agents whose place of business is located within the Commonwealth are **not** authorized by law to retain or add on fees.

Annual Return of License Books

With reference to returning the stubs and licenses for auditing, we quote here a portion of section 18 of Chapter 131, M.G.L.:

> "Each such issuing office shall within thirty days next succeeding January first in each year, return to the Director all license books received during the year preceding, including all stubs and voids and unused licenses."

However, in an effort to reduce your mailing costs, Division district personnel or United Parcel Service (UPS) will attempt to pick up these records within the first three months of the subsequent calendar year. If unsuccessful, it will then be the responsibility of the agent to return all used and unused license books and stamp booklets with the licenses at their own cost, as soon as possible (See "Mailing Procedures" for proper method of return).

Payment to the Director

All monies received by the agents for licenses issued during the preceding month, minus the fee retained, if any, will accompany the monthly remittance forms. All such remittances will be by check, US Post Office money order or lawful money of the United States. Checks or money orders should be **made payable to:** "Commonwealth of Massachusetts". Because of the volume of remittances received monthly,we require that **one** such check or money order be submitted by each issuing agent's office in the total amount of the payment due the Commonwealth. Refer to page 2 item 7.

Mailing Procedures

Postal regulations require that all packages containing written materials (such as remittance forms) be submitted by first-class mail. Therefore, agents are responsible for forwarding monthly remittances to the Division either by first-class mail or outside the mails.

Inspection

License records are the property of the Commonwealth and shall be available at all times for public inspection and shall be subject to audit at all times by the Director, the State Auditor, the Director of Environmental Law Enforcement, or the Comptroller, or by their respective designees.

License Classes - Specific Instructions

Class F1 - Resident Citizen/Alien Fishing

Issue this class to any resident citizen of the United States or resident alien over 18 years of age whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of application, or to non-resident military personnel on active duty and stationed in Massachusetts.

This license entitles the applicant to angle for fish in inland waters in accordance with the seasons and regulations established by law. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for the **first** license per year in that person's name is $27.50.

NOTE: Persons wishing to fish with bow and arrow for permitted species are required only to possess a valid fishing (not hunting) license.

Class F2 - Resident Citizen Minor Fishing

Issue this class to any resident citizen of the United States, 15 to 17 years of age, inclusive, whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of application.

This license entitles a minor applicant to angle for fish in inland waters in accordance with the seasons and regulations established by law. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for the **first** license in the applicant's name for the current year is $11.50.

Class F3 - Resident Citizen Fishing (Age 65 - 69)

Issue this class to any resident citizen of the United States, 65 - 69 years of age, inclusive, whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of application.

This license entitles the applicant to angle for fish in inland waters of this state in accordance with the seasons and regulations established by law. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for the **first** license in the applicant's name for the current year is $16.25.

Class F4 - Resident Citizen Fishing (Blind, Paraplegic, Mentally Retarded and over 70) - FREE

Issue this class to any resident citizen of the United States, 15 years of age or older, whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of application who meets one of the following requirements:

a. Blind: sightless or having less than 1/10 of normal vision in the more efficient eye when refractive defects are fully corrected by lenses

b. Paraplegic: total paralysis of the lower half of the body with involvement of both legs

c. Mentally Retarded: failure in intellectual development that results in social incompetence and is held to be caused by a defect in the central nervous system and to be incurable. An applicant must show a certificate attesting to that effect signed by a duly qualified physician, or a written statement from a public school official in the city or town in which such person resides, indicating that this person has been classified as mentally retarded.

d. Resident Citizen over 70 years of age

This license entitles the applicant to angle for fish in inland waters in accordance with the seasons and regulations established by law. The Wildlands Conservation Stamp is NOT required. Check the "NO" box. Please note section 8 of the "FOREWORD" concerning reciprocal licenses.

Class F5 - Resident Alien Fishing

This has been eliminated as a separate license class.

Class F6 - Non-Resident Citizen/Alien Fishing

Issue this class to any resident alien, 15 years of age of age or older, whose legal residence is outside the Commonwealth.

This license entitles the applicant to angle for fish in inland waters in accordance with the seasons and regulations established by law. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for ALL non-resident applicants is $37.50.

Class F7 - Non-Resident Citizen/Alien 3-day Fishing

Issue this class to any non-resident, 15 years of age or older, whose legal residence is outside the Commonwealth.

The agent will print on the face of the license in the space provided, the inclusive and consecutive dates for which the license is valid. For example: "**from** 09/01/96 **to** 09/03/96". Note: with **all** temporary licenses, the applicant may specify which date he/she would like the license to become valid; it does not have to be the date purchased but dates **must** be consecutive.

This license entitles the applicant to angle for fish in inland waters in accordance with the seasons and regulations established by law. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for All non-resident applicants is $23.50

Class F8 - Resident Citizen Fishing, 3-day

Issue this class to any resident citizen or resident alien, 15 years of age or older, whose legal residence in Massachusetts covers a period of at least the six (six) consecutive months immediately preceding the date of application, **or** to non-resident military personnel on active duty and stationed in the Commonwealth.

The agent will print on the face of the license in the space provided, the inclusive and consecutive dates for which the license is valid. For example: "**from** 09/01/96 **to** 09/03/96". Note: with **all** temporary licenses, the applicant may specify which date he/she would like the license to become valid; it does not have to be the date purchased but dates **must** be consecutive.

This license entitles the applicant to angle for fish in inland waters in accordance with the seasons and regulations established by law. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for All non-resident applicants is $12.50

Class H1 - Resident Citizen Hunting

Issue this class to any resident citizen of the United States, 18 years of age or older, whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of application, or to non-resident military personnel on active duty and stationed in the Commonwealth.

This license entitles the applicant to hunt birds and mammals in the state in accordance with the seasons and regulations established by law.

Issue: Deer Tag and Antlerless Deer and Turkey Permit application panels. The $5.00 fee

for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for the **first** license in that person's name for the current year is $27.50.

Class H2 - Resident Citizen Hunting, Age 65 - 69

Issue this class to any resident citizen of the United States, aged 65 - 69 years, inclusive, whose whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of application.

This license entitles the applicant to hunt birds and mammals in the state in accordance with the seasons and regulations established by law.

Issue: Deer Tag and Antlerless Deer and Turkey Permit application panels. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for the **first** license in that person's name for the current year is $16.25.

Class H3 - Resident Citizen Hunting (paraplegic) - FREE

Issue this class to any resident citizen of the United States, 15 years of age or older, whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of application and who has total paralysis of the lower half of the body with the involvement of both legs.

Refer to page 9 relative to the issuance of a resident citizen paraplegic hunting license to an applicant between the ages of 15 and 17, inclusive.

This license entitles the applicant to hunt birds and mammals in accordance with the seasons and regulations established by law.

Issue : Deer Tag and Antlerless Deer and Turkey Permit application panels. The $5.00 fee for the Wildlands Conservation Stamp is not required. Check the "NO" box. Please note section 8 of the "FOREWORD" concerning reciprocal licenses.

Class H4 - Resident Alien Hunting

Issue this class to any resident alien of the United States, 15 years of age or older, whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of application. The applicant must present a valid Alien Gun Permit to the agent. These permits are issued on a calendar-year basis and agents must verify in each case that such permit is current before issuing the license. The Alien Gun Permit number shall be entered on the license in the FID/AGP# block. Alien applicants, age 15 to 17 years, inclusive, also must present an Alien Gun Permit and are also subject to the same regulations stipulated for Resident Citizen Minors, Section 8, page 9.

Please note exception: The resident alien who wishes to purchase a license for bow

hunting purposes only is not required to have a gun permit in order to purchase one. However, the agent must print clearly on the face of the license, the words "FOR BOWHUNTING ONLY" in the "Valid from.....to" area as indicated on the sample in Figure 6, page 12.

This license entitles the applicant to hunt birds and mammals in accordance with the seasons and regulations established by law.

Issue: Deer Tag and Antlerless Deer and Turkey Permit application panels. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for the **first** license purchased in that person's name for the current year is $27.50.

Class H5 - Non-Resident Citizen/Alien Hunting (Big-Game)

Issue this class to non-resident citizens of the United States, 15 years of age or older, whose legal residence is outside the Commonwealth.

Refer to section 8, page 10 relative to issuing a non-resident citizen big-game hunting license to an applicant between the ages of 15 and 17 inclusive. The same regulations apply to an alien applicant between the ages of 15 and 17, inclusive.

Before obtaining this license, aliens must show a valid gun permit for the applicable year in accordance with the provisions of section 131H of Chapter 140, M.G.L. from the Department of Public Safety, Hurley Building, Boston, MA.

Please note exception: The non-resident alien who wished to purchase a license for bowhunting purposes only is not required to have a gun permit in order to purchase one. However, the agent must print clearly on the face of the license, the words "FOR BOWHUNTING ONLY" in the "Valid from.....to" area as indicated on the sample in Figure 6, page 12.

This license entitles the applicant to hunt all game including deer, bear and turkey in accordance with the seasons and regulations established by law.

Issue : Deer Tag and Antlerless Deer and Turkey Permit application panels. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for all non-resident applicants is $99.50.

Class H6 - Non-Resident Citizen/Alien Hunting (Small Game)

Issue this class only to non-resident citizens and aliens of the United States, 15 years and older, whose legal residence is outside the Commonwealth.

Refer to page 10 relative to issuing a non-resident citizen/alien hunting license to an applicant between the ages of 15 and 17 inclusive. The same regulations apply to an

alien applicant between the ages of 15 and 17, inclusive.

This license entitles the applicant to hunt all game except deer, bear and turkey in accordance with the seasons and regulations established by law.

The procedure for issuing to non-resident aliens is the same as that described on page 9, section 11, "Alien Licenses". Before obtaining this license, aliens must show a valid alien gun permit for the applicable year in accordance with the provisions of section 131H of Chapter 140, M.G.L., from the Department of Public Safety, Hurley Building, Boston, MA.

Please note exception: The non-resident alien who wishes to purchase a license for bowhunting purposes only is not required to have a gun permit in order to purchase one. However, the agent must print clearly on the face of the license, the words "FOR BOWHUNTING ONLY" in the "Valid from.....to" area as indicated on the sample in Figure 6, page 12. The agent must tell the applicant that he/she cannot hunt deer, bear or turkey with this license.

DO NOT ISSUE: Deer Tag or Antlerless Deer or Turkey Permit application panels. The AGENT MUST DETACH AND DESTROY these panels immediately upon issuing this license. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for all non-resident applicants is $65.50.

Class H7 - Non-Resident Citizen/Alien Commercial Shooting Preserve (3- Day)

Agents may issue this class to non-resident citizens and aliens of the United States, 15 years of age or older, whose legal residence is outside the Commonwealth.

Refer to page 8 relative to issuing a non-resident citizen/alien 3-day commercial shooting preserve hunting license to an applicant between the ages of 15 and 17 inclusive.

The agent will print clearly on the face of the license in the space provided, the inclusive and consecutive dates for which the license is valid - for example:
"valid from 08/03/96 to 08/05/96".

This license entitles the applicant to hunt only on authorized commercial shooting preserves for a three-consecutive day period. Agents must advise applicants that this license does NOT permit them to hunt elsewhere in the state.

The procedure for issuing to non-resident aliens is the same as that described on page 11, section 11, "Alien Licenses". Before obtaining this license, aliens must show a valid Alien Gun Permit for the applicable year in accordance with the provisions of Section 131H of Chapter 140, M.G.L. from the Department of Public Safety, Hurley Building, Boston, MA.

DO NOT ISSUE: Deer Tag or Antlerless Deer or Turkey Permit application panels. The agent MUST DETACH AND DESTROY these panels upon issuing this license. The $5.00 fee

for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for all non-resident applicants is $24.50.

Class H8 - Resident Citizen Minor Hunting

Issue this class to any resident citizen of the United States, 15 to 17 years of age, inclusive, whose legal residence in Massachusetts covers at least the six (6) consecutive months immediately preceding the date of application.

Refer to page 9 regarding issuing a hunting license to a resident citizen between the ages of 15 and 17, inclusive.

This license entitles the applicant to hunt birds and mammals in the state in accordance with the seasons and regulations established by law.

Issue: Deer Tag and Antlerless Deer and Turkey Permit application panels. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "yes" box. Total cost for the first license in that person's name for the current year is $11.50.

Class S1 - Resident Citizen Sporting

Issue this class to any resident citizen of the United States, 15 years of age or older, whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of application, or to non-resident military personnel on active duty and stationed in the Commonwealth (green card).

Refer to page 9 regarding issuing a sporting license to a resident citizen between the ages of 15 and 17 inclusive.

This license entitles the applicant to angle for fish in inland waters and to hunt birds and mammals in accordance with the seasons and regulations established by law.

Issue: Deer Tag and Antlerless Deer and Turkey Permit application panels. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for the **first** license issued in that person's name for the current year is $45.00.

Class S2 - Resident Citizen Sporting (Age 65 - 69)

Issue this class to any resident citizen of the United States, 65 - 69 years of age inclusive, whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of application. Proof of age is required.

This license entitles the applicant to angle for fish in inland waters and to hunt birds and mammals in accordance with the seasons and regulations established by law.

Issue: Deer Tag and Antlerless Deer and Turkey Permit application panels. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for the **first** license issued in that person's name for the current year is $25.00.

Class S3 - Resident Citizen Sporting (over 70) - FREE

Issue this class to any resident citizen of the United States, 70 years of age or older, whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of application. Proof of age (having reached 70th birthday) is required.

This license entitles the applicant to angle for fish in inland waters and to hunt all game AND TRAP MAMMALS in accordance with the seasons and regulations established by law. This is the only Sporting license class which also permits trapping.

Issue: Deer Tag and Antlerless Deer and Turkey Permit application panels. The $5.00 fee for the Wildlands Conservation Stamp is not required. Check the "NO" box.

For resident citizens over 70 who wish to fish only, see page 16, Class F4 (Fishing), section D.

Class T1 - Resident Citizen Trapping

Issue this class to any resident citizen of the United States, 18 years of age or older, whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of Application or to non-resident military personnel on active duty and stationed in the Commonwealth (green card). Refer to page 10, section 10 for issuing this class.

This license entitles the applicant to trap mammals in accordance with the seasons and regulations established by law. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for the **first** license issued in that person's name for the current year is $35.50.

Class T2 - Resident Citizen Minor Trapping

Issue this class to any resident citizen of the United States, between the ages of 12 and 17, inclusive, whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of application.

All applications from minors must be accompanied by written consent of parent or legal guardian.

This license entitles the applicant to trap mammals in accordance with the seasons and regulations established by law. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for the **first** license issued in that person's

name for the current year is $11.50.

Class T3 - Resident Citizen Trapping (Age 65 - 69)

Issue this class to any resident citizen of the United States 65 -69 years of age, inclusive, whose legal residence in Massachusetts covers a period of at least the six (6) consecutive months immediately preceding the date of application. Proof of age is required.

This license entitles the applicant to trap mammals in accordance with the seasons and regulations established by law. The $5.00 fee for the Wildlands Conservation Stamp is required. Check the "YES" box. Total cost for the **first** license issued in that person's name for the current year is $20.25.

Class T4 - Non-Resident Citizen Trapping

This class has been eliminated. Non-resident applicants apply to the Permit Section of the Boston DFW Office.

NON-RESIDENT ALIENS ARE NOT ELIGIBLE FOR THIS PERMIT.
Total cost for all non-resident applicants is $205.00.

ISSUING DUPLICATE LICENSES

The licensee may provide the "duplicate certificate" to **any** authorized agent in order to obtain a duplicate license for a fee of $2.00. If he/she does not have the duplicate slip, he/she may present the original license number to the agent **where the license was purchased** originally, **or** contact our Boston office. All applications for a duplicate license must be accompanied by an affidavit setting forth the circumstances of said loss. Proof of identification is required. The $5.00 fee for the Wildlands Conservation Stamp is not required. Check the "NO" box. Total cost for the duplicate license is $2.00.

Class DF - Duplicate Fishing (Classes F1 - F7) - $2.00

To issue a duplicate fishing license, complete a new license form exactly as an original license using the information exactly as provided on the duplicate slip except the license class box and fee. Write the letters "DF" in the license class block and write in the $2.00 fee in the "fee paid" block and have the licensee sign it. Record the original license serial number and class in the space provided. The $5.00 fee for the Wildlands Conservation Stamp is not required. Check the "NO" box. Total cost for the duplicate license is $2.00.

Class DH - Duplicate Hunting (Classes H1 - H7) - $2.00

To issue a duplicate hunting license, complete a new license form exactly as an original license using the information exactly as provided on the duplicate slip except the class box and fee. Write the letters "DH" in the license class block and write in the $2.00 fee in the "fee paid" block and have the licensee sign it. Record the original license serial number and class in the space provided. The $5.00 fee for the Wildlands Conservation Stamp is not required. Check the "NO" box.

Class DS - Duplicate Sporting (Classes S1 - S3) - $2.00

To issue a duplicate sporting license, complete a new license form exactly as an original license using the information exactly as provided on the duplicate slip except the license class box and fee. Write the letters "DS" in the license class block and write in the $2.00 fee in the "fee paid" block and have the licensee sign it. Record the original license serial number and class in the space provided. The $5.00 fee for the Wildlands Conservation Stamp is not required. Check the "NO" box.

Class DT - Duplicate Trapping (Classes T1 - T3) - $2.00

To issue a duplicate trapping license, complete a new license form exactly as an original license using the information exactly as provided on the duplicate slip except the license class box and fee. Write the letters "DT" in the license class block and write in the $2.00 fee in the "fee paid" block and have the licensee sign it. Record the original license serial number and class in the space provided. The $5.00 fee for the Wildlands Conservation Stamp is not required. Check the "NO" box.

NOTE: TRAPPING LICENSE **CLASS T4** has been eliminated.

Class M1 - Archery Stamp - $5.10

Issue this stamp to any resident or non-resident citizen who wishes to participate in the exclusive Archery season for deer. A hunting license is required also. A non-resident citizen or non-resident alien would be required to procure a big-game hunting license (Class H5) to hunt deer.

Archery Stamps are **never** to be issued free or at half price regardless of license class. Agent must inform the purchaser that this stamp must be signed across its face in ink and adhered to the back of the hunting or sporting license. This stamp entitles the licensee to hunt deer by bow and arrow during the exclusive archery season, or during the shotgun season on deer in accordance with the seasons and regulations established by law.

Class M2 - Massachusetts Waterfowl Stamps - $5.00

Issue this stamp to any resident citizen/alien who intends to hunt waterfowl. Both a

(small game for non-resident applicants) hunting license and Federal Waterfowl Stamp (available at U.S. Post Offices) are required also. This stamp entitles the licensee to hunt waterfowl in accordance with the seasons and regulations established by law.

Instruct the applicant that he must sign his name across the face of this stamp and have it in his possession while hunting waterfowl.

Waterfowl stamps are **never** to be issued free or at half price regardless of license class.

Class M3 - Primitive Firearms Stamp - $5.10

Issue this stamp to any resident or non-resident citizen who wishes to participate in the exclusive Primitive Firearms season for deer. A hunting license is required also. A non-resident citizen or non-resident alien is required to procure a big-game hunting license.

Primitive Firearms stamps are **never** to be issued free or at half price regardless of license class.

The agent must inform the applicant that this stamp must be signed across its face in ink and adhered to the back of the hunting or sporting license.

This stamp entitles the licensee to hunt deer with a Primitive Firearm during the exclusive Primitive Firearms season in accordance with the seasons and regulations established by law.

Class W1 - Resident Wildlands Conservation Stamp - $5.00

Issue this stamp to any resident citizen/alien who intends to hunt, fish or trap. This stamp is not required in order to obtain F4, H3 or S3 (FREE) licenses. However, it is required for half-price licenses at the full $5.00 fee to any person entitled to a half-price license for the **first** license issued in that person's name for the current year. Check the "YES" box on the front of the license. Each license comes with an imprint of the actual stamp on the rear of the first panel. This imprint satisfies the legal requirements for the purchase of a Wildlands Conservation Stamp prior to fishing, hunting or trapping in the Commonwealth.

Class W2 - Non-Resident Wildlands Conservation Stamp - $5.00

Issue this stamp to any non-resident citizen/alien who intends to hunt, fish or trap. The $5.00 fee for this stamp is required for **all** non-resident license purchases within a given calendar year. Check the "YES" box on the front of the license. Each license comes with an imprint of the actual stamp on the rear of the first panel. This imprint satisfies the legal requirements for the purchase of a Wildlands Conservation Stamp prior to fishing, hunting or trapping in the Commonwealth.

Class W3 - Wildlands Conservation Stamp - **Collector's Edition** - $5.00

An actual stamp with new graphics annually is available for sale every year for anyone interested in purchasing it for stamp collecting or for the purpose of contributing to the Wildlands Conservation Fund. This stamp is available **AT DIVISION OFFICES ONLY** (not hatcheries) for the $5.00 fee. The purchase of this stamp does not entitle any licensee to hunt, fish or trap. The applicant must purchase a Class W1 or W2 stamp according to the procedures above.

Antlerless Deer Permit Applications

Antlerless Deer Permit applications are incorporated as part of the five (5) - panel hunting or sporting license form (panel 4).

PLEASE NOTE: Panels 3, 4 & 5 are to be issued **only** with Classes H1, H2, H3, H4, H5, H8, S1, S2 & S3.

The agent must inform the applicant that ONLY ONE application may be submitted by each applicant.

This application, when submitted to the Division prior to August 15 of the current year, enters the deer hunter into the lottery which determines which licensees will be permitted to take an antlerless deer during the shotgun season on deer and /or in deer management zones 02 and 04-North during the exclusive Primitive Firearms season on deer.

PROCEDURES: Applications must be completed entirely, showing one and only one deer management zone for which the licensee may apply. Completed forms must be printed legibly with correct mailing address and zip code. Applications must be sent only to the Division's Field Headquarters in Westboro (see back of panel 4 of the Hunting or Sporting license for complete instructions. Agents must not accept completed applications. DO NOT send the $5.00 fee for the permit with the application. Successful applicants will be notified by mail and assessed a $5.00 fee.

Turkey Permits

Turkey Permit applications are incorporated as panel 5 of the five- panel Hunting and Sporting license forms.

PLEASE NOTE: Panels 3, 4 & 5 are issued **only** with Classes H1, H2, H3, H4, H5, H8, S1, S2 & S3 licenses. The agent must inform the applicant that ONLY ONE application may be submitted by each applicant. The $5.00 fee for the Turkey Permit must accompany the application.

Other Permits

Bear Permits

Bear hunters must obtain from and file with the Boston office of the Division of Fisheries & Wildlife, a formal application available on or about May 1. The $5.00 fee must be forwarded with the completed application.

Non-Resident Trapping (formerly license class T4)

Non-resident citizens wishing to trap in Massachusetts in accordance with the seasons and regulations established by law must apply for a Non-resident Trapping permit through the Boston DFW Office. Phone Permit Section (617) 727-3151 for information.

LICENSE PRICE LIST

CLASS	DESCRIPTION	PRICE A*	PRICE B**
F1	Resident Citizen Alien Fishing	$22.50	$27.50
F2	Resident Citizen Minor Fishing (Age 15-17)	$ 6.50	$11.50
F3	Resident Citizen Fishing (Age 65 - 69)	$11.25	$16.25
F4	Resident Citizen Fishing (Paraplegic, Blind, Mentally Retarded & 70 & over)[1]	FREE	FREE
F6	Non-Res. Citizen/Alien Fishing		$37.50
F7	Non-Res. Citizen/Alien Fishing (3-day)		$23.50
F8	Resident Citizen Fishing (3-day)	$ 7.50	$12.50
T1	Resident Citizen Trapping	$30.50	$35.50
T2	Resident Citizen Minor Trapping (Age 12-17)	$ 6.50	$11.50
T3	Resident Citizen Trapping (Age 65-69)	$15.25	$20.25
H1	Resident Citizen Hunting	$22.50	$27.50
H2	Resident Citizen Hunting (Aged 65-69)	$11.25	$16.25
H3[1]	Resident Citizen Hunting (Paraplegic)	FREE	FREE
H4	Resident Citizen Alien Hunting $22.50	$27.50	
H5	Non-Res. Citizen/Alien Hunting (Big Game)		$99.50
H6	Non-Res. Citizen/Alien Hunting (Small Game)		$65.50
H7	Non-Res. Citizen/Alien Commercial Shooting Preserve 3-day		$24.50
H8	Resident Citizen Minor Hunting (age 15-17)	$ 6.50	$11.50

continued next page

S1	Resident Citizen Sporting	$40.00	$45.00
S2	Resident Citizen Sporting (Age 65-69)	$20.00	$25.00
S3	Resident Citizen Sporting (Over 70)	FREE	FREE
DF	Duplicate Fishing	$ 2.00	$ 2.00
DT	Duplicate Trapping	$ 2.00	$ 2.00
DH	Duplicate Hunting	$ 2.00	$ 2.00
DS	Duplicate Sporting	$ 2.00	$ 2.00
M1	Archery Stamp	$ 5.10	$ 5.10
M2	Massachusetts Waterfowl Stamp	$ 5.00	$ 5.00
M3	Primitive Firearms Stamp	$ 5.10	$ 5.10
W1	Resident Wildlands Conservation Stamp	$ 5.00	$ 5.00
W2	Non-Res. Wildlands Conservation Stamp		$ 5.00

* Fee for second resident license, free licenses, duplicate licenses and stamps. One stamp per year required for each resident applicant. Non-residents must purchase the stamp for each license.

** Fee for first resident license and **all** non-resident licenses. Cost includes a $5.00 fee for the Wildlands Conservation Stamp imprinted on the license.

[1] Reciprocal F4 and H3 Paraplegic licenses are available for residents of Maine, New Hampshire, Vermont & Connecticut and may be issued by license agents or by mail through the Boston office. Please see section 8 of the Foreword for instructions.

THANK YOU !

*** AGENCY CONTACTS ***

NANCY LIMOSANI (617-727-3151)
ADDITIONAL LICENSES/STAMPS

DAN MCGUINESS (508-792-7270)
GENERAL ISSUANCE QUESTIONS
REGULATIONS

If you have monthly report problems or need additional supplies, the following is a listing of people who are responsible for certain agents. Please locate your city, town or store name **(alphabetically)** and contact that person at the phone number below.

BOSTON OFFICE (617-727-3151)

HELEN YUNG
ABINGTON THROUGH **M**edfield (INCLUSIVE)
BARNSTABLE NATURAL RESOURCES DEPT.

YUNUS KHALIFA
Medford THROUGH **Y**ARMOUTH (INCLUSIVE)

CARL LUI
ALL SPORTING GOODS STORES & BAIT SHOPS

NANCY LIMOSANI
DELINQUENT ACCOUNTS, NEW STORE APPLICATIONS, TOTAL YEAR SALES, RETURN OF USED AND UNUSED BOOKS, BAD CHECKS & SURETY BONDS

MARY CAVALIERE/TAMMY WOOSTER
BEAR PERMITS AND APPLICATIONS
COLLECTOR'S EDITION STAMP SALES

AGENT'S ADDITIONAL NOTES, CONTACTS, ETC.:

Just One **more thing...**

before you close this booklet:

PLEASE REMEMBER TO ISSUE ONE **AND ONLY ONE** ABSTRACT PER LICENSE SOLD AND PLEASE -

KEEP ABSTRACTS OUT OF THE REACH OF CUSTOMERS..... THANKS !!!

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